

Maryland PSC OSW Round 2 Administrative Checklist

General

Section (20.61.06.02)	Sub-Section	Description	Complete	Plan if not Complete (20.61.06.02.B)	PIA Identified
D		All graphs, charts, photographs, or other documents originally produced in color and included in the application shall be produced in color			

Applicant Information

Section (20.61.06.02)	Sub-Section	Description	Complete	Plan if not Complete (20.61.06.02 .B)	PIA Identified
E		A signed and notarized statement by an officer of the OSW applicant binding the application until the expiration date and ensuring accuracy of application materials and completion of the project by COD			
F	F-1	An organizational chart demonstrating complete ownership, any lenders/funding entities and, if applicable, the relationship between the OSW applicant and the proposed project			
	F-2	Legal name and type of business organization of each entity listed including certificates of formation and certificates of good standing and, if applicable, foreign qualification certificates or evidence demonstrating ability to do business in the State			
	F-3	Bylaws or operating agreements of each entity listed and relevant board resolution (or equivalent written consent) to submit an application			
	F-4	Name, title, address, telephone number, email address, and curriculum vitae of each member of the OSW applicant's executive team and project team			
	F-5	Complete information for each entity providing financing to the proposed project including: name and brief description of the business, point of contact, most recent audited financial statements and debt ratings			
	F-6	Complete contact information for each subcontractor working on the proposed project			
	F-7	Complete information about any current or past business bankruptcies, defaults, disbarments, investigations, indictments, against the OSW applicant or any subcontractor			
	F-8	Complete information about previous similar work performed by OSW applicant or any subcontractor			

Project Information

Section	Sub-Section	Description	Complete	Plan if not Complete (20.61.06.02 .B)	PIA Identified
G	G-1	General description of the proposed offshore wind project			
	G-2	General maps showing turbine layout, landfall and grid interconnection points, and construction layout site			
	G-3	Wind resource and energy yield report with expected gross and net (at PJM billing meter) annual energy production accounting for technical losses			
	G-4	Wind turbine technology with turbine manufacturer and complete model specifications			
	G-5	Complete foundation and support-structure descriptions			
	G-6	Complete description of the electrical collection system and connection to the transmission grid including the location and description of any onshore and offshore substation, the status of the interconnection request submitted to PJM			
	G-7	Site-control status and plan to acquire and ensure site control for the operating term, interconnection and right-of-way status (or plans), and status of discussions with BOEM			
	G-8	General description of balance of plant components			
	G-9	Complete procurement and construction plan with milestones			
	G-10	Operations and maintenance plan with a schedule, location of facilities, and estimate of labor (e.g. specialized out-of-state and in-state labor)			
	G-11	Permitting and approvals plan with a detailed matrix listing all required federal, state, and local environmental and regulatory permits and schedule for obtaining them			
	G-12	Decommissioning plan			
H		Project COD and a proposed timeline for the proposed offshore wind project's development and critical path schedule			
I		Whether the proposed project's nameplate capacity is larger than required to provide the aggregate proposed OREC amount for the term of the proposed OREC price schedule and a methodology for determining a reasonable allocation of the transmission upgrade costs to be included in the OREC price			

Commercial Information

Section (20.61.06.02)	Sub-Section	Description	Complete	Plan if not Complete (20.61.06.02 .B)	PIA Identified
J	J-1	Plan for engaging small businesses			
	J-2	Plan for compliance with the Minority Business Enterprise Program			
	J-3	Plan for the use of skilled labor			
	J-4	Plan to ensure the use of skilled labor and to promote prompt, efficient and safe completion of the project			
	J-5	Compensation plan for employees and subcontractors consistent with wages outlined in State Finance and Procurement Article, Title 17, Subtitle 2, Annotated Code of Maryland			

Financial Information

Section (20.61.06.02)	Sub-Section	Description	Complete	Plan if not Complete (20.61.06.02 .B)	PIA Identified
K	K-1	Detailed financial analysis of the proposed project including a pro forma income statement, balance sheet and cash flow projection, estimated benefits of any State or federal grants, rebates, tax credits, loan guarantees and estimated internal rate of return and return on equity			
	K-2	Project balance sheet at project COD with all capital expenditures broken down by major cost category			
	K-3	Proposed capital structure identifying equity investors, sources of debt, any other sources of capital, and written demonstration of equity and debt funding commitments			
	K-4	Year-by-year spending projections of expenses and capital expenditures by five- or six-digit NAICS code extending through the term of the proposed OREC price schedule for in- and out-of-state labor and in-and out-of state non-labor costs.			
	K-5	Detailed matrix demonstrating that the OSW applicant has applied for all current eligible State and federal grants, rebates, tax credits, and loan guarantees			
	K-6	Affirmative statement of commitment to use best efforts to apply for all current eligible State and federal grants, rebates, tax credits, and loan guarantees and to pass along to retail electric customers 80 percent of the value of any such benefits			
	K-7	Affirmative statement to execute a memorandum of understanding with the Commission that requires the OSW applicant to make serious, good-faith efforts to interview minority investors in any future attempt to raise venture capital or attract new investors to the project			
	K-8	Affirmative statement of commitment to deposit \$6,000,000 into the Maryland Offshore Wind Business Development Fund			
	K-9	Affirmative statement of commitment to hold harmless the retail electric customers, OREC purchasers, and the State for any cost overruns associated with the project			
	K-10	Affirmative statement of commitment to use commercially reasonable efforts to sell its electricity service attributes to the PJM markets			

Cost-Benefit Analysis

Section (20.61.06.02)	Sub-Section	Description	Complete	Plan if not Complete (20.61.06.02 .B)	PIA Identified
L	L-1	Input-output analysis describing the in-state impact on income, employment, wages, and state and local taxes			
	L-2	Complete analysis describing expected employment impacts in the State including type, duration and expected salary ranges for positions			
	L-3	Analysis describing the in-state business impacts			
	L-4	Analysis describing anticipated environmental and health impacts including direct emissions impacts related to carbon dioxide, oxides of nitrogen, sulfur dioxide, particulates and mercury emissions			
	L-5	Analysis of any other impacts on residential, commercial, and industrial retail electric customers			
	L-6	Analysis of the effects on wholesale energy, capacity, and ancillary services markets administered by PJM			
	L-7	Analysis of any other benefits to the State such as in-state construction, operations, maintenance, and equipment purchases			
	L-8	Other relevant considerations (list if included) 1. 2. 3.	N/A	N/A	N/A

OREC Price Schedule

Section (20.61.06.02)	Sub-Section	Description	Complete	Plan if not Complete (20.61.06.02 .B)	PIA Identified
M	M-1-3	OREC price schedule (either two-part or one-part OREC price) with a unit price in dollars per delivered OREC basis by calendar year from the initial term of 20 years, plus the subsequent 4 years			
N		Proposed OREC amount expressed as a single annual number on a megawatt hour per calendar year basis and fixed for the proposed term, accompanied by expected generation confidence level			

Additional / Miscellaneous Information

A bidder may provide additional information pertinent to the developers and the sponsors that cannot be included in one of the categories above.

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- 2.
- 3.